

Public Document Pack

Tony Kershaw
Director of Law and Assurance

If calling, please ask for

Jack Caine on 033 022 28941
Email: Jack.Caine@westsussex.gov.uk



CLC Development Team
Room 102
County Hall
Chichester
West Sussex
PO19 1RQ



www.westsussex.gov.uk

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7 November 2018

A meeting of the Crawley County Local Committee will be held at 7.00 pm on Thursday, 15 November 2018 in The Longley Room, Crawley Library, Southgate Avenue, Crawley, RH10 6HG

Tony Kershaw
Director of Law and Assurance

Your local County Councillors



Richard Burrett
Pound Hill



Duncan Crow
Tillgate & Furnace Green



Michael Jones
Southgate & Gossops Green



Bob Lanzer
Maidenbower & Worth



Sue Mullins
Northgate & West Green



Chris Oxlade
Bewbush & Ifield West



Charles Petts
Three Bridges



Brian Quinn
Broadfield



Brenda Smith
Langley Green & Ifield East

Invite you to come along to the Crawley County Local Committee

County Local Committees consider a range of issues concerning the local area, and where relevant make decisions. It is a meeting in public and has a regular 'talk with us' item where the public can ask questions of their local elected representatives.

Agenda

From 6.30pm – 7pm Residents are invited to attend, prior to the main Committee Meeting, and receive information and speak to officers about the following items:

- Your Energy Sussex – a local not for profit, council-backed gas and electricity supplier.
- Refill - campaign aims to make refilling your water bottle as easy, convenient and cheap as possible by introducing refill points on every street.

7.00 pm 1. **Welcome and Introductions**

Members of The Crawley County Local Committee are Richard Burrett, Duncan Crow, Michael Jones, Bob Lanzer, Sue Mullins, Chris Oxlade, Charles Petts, Brian Quinn, and Brenda Smith.

- 7.05 pm 2. **Declarations of Interest**
- Members and officers must declare any pecuniary or personal interest in any business on the agenda. They should also make declarations at any stage such an interest becomes apparent during the meeting. Consideration should be given to leaving the meeting if the nature of the interest warrants it. If in doubt contact Democratic Services before the meeting.
- 7.10 pm 3. **Minutes** (Pages 5 - 10)
- To confirm the minutes of the previous meeting of the Committee held on 28 June 2018 (cream paper).
- 7.12 pm 4. **Urgent Matters**
- Items not on the agenda that the Chairman of the meeting is of the opinion should be considered as a matter of urgency because of special circumstances.
- 7.15 pm 5. **Community Policing Update**
- The Committee will receive an update on Police and Crime Statistics for the area.
- 7.30 pm 6. **Progress Statement** (Pages 11 - 28)
- The brief updates on progress made on issues raised at previous meetings. The Committee is asked to note the update.
- 7.45 pm 7. **Prioritisation of Traffic Regulation Orders (C03(18/19))** (Pages 29 - 34)
- The Committee is asked to consider the Traffic Regulation Orders contained in the report and prioritise the top three.
- 8.05 pm 8. **Crawley Community Initiative Funding (C04(18/19))** (Pages 35 - 44)
- Report by the Director of Law and Assurance.
- The report summarises the Community Initiative Funding applications received via The West Sussex Crowd. The Committee is invited to consider the applications and pledge funding if appropriate.
- 8.25 pm 9. **Nominations for Local Authority Governors to Maintained Schools and Academy Governing Bodies (C05(18/19))** (Pages 45 - 50)
- Report by Executive Director for Children, Adults Families, Health and

Education.

The Committee is asked to approve the nomination of Authority School Governors as set out in the report.

8.30 pm 10. **Talk With Us Open Forum**

To invite questions from the public present at the meeting on subjects other than those on the agenda. The Committee would encourage members of the public with more complex issues to submit their question before the meeting to allow a substantive answer to be given.

8.40 pm 11. **Date of Next Meeting**

The next meeting of the Committee will take place at 7.00 pm on Tuesday 26 February 2018 in The Longley Room, Crawley Library, Southgate Avenue, Crawley, RH10 6HG.

Members wishing to place an item on the agenda should notify Jack Caine via email: jack.caine@westsussex.gov.uk or phone on 033 022 28941.

To: All members of the Crawley County Local Committee

Filming and use of social media

During this meeting the public are allowed to film the Committee or use social media, providing it does not disrupt the meeting. You are encouraged to let officers know in advance if you wish to film. Mobile devices should be switched to silent for the duration of the meeting.

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Unconfirmed minutes – subject to approval/amendment at the next meeting of the Crawley County Local Committee

Crawley County Local Committee

28 June 2018 – At a meeting of the Committee held at 7.00 pm in the Longley Room, Crawley Library, Southgate Avenue, Crawley, RH10 6HG.

Present:

Mrs Smith (Chairman) (Langley Green & Ifield East), Mr Burrett (Pound Hill), Mr Crow (Tilgate & Furnace Green), Mr Jones (Southgate & Gossops Green), Mr Lanzer (Maidenbower & Worth), Mrs Mullins (Northgate & West Green) and Mr Quinn (Broadfield)

Apologies were received from Mr Oxlade (Bewbush & Ifield) and Mr Petts (Three Bridges)

In attendance: Adam Chisnall (Democratic Services Officer), Brian Lambarth (Area Highways Manager), Guy Pace (Lead Professional - Community Safety), Chief Inspector Rosie Ross (Crawley and Mid Sussex District Police Commander), Deborah Myers (Director of Education and Skills) and Marie Ovenden (Growth Programme Delivery Manager)

1. Welcome and Introductions

1.1 Adam Chisnall opened the meeting and the Members and Officers introduced themselves.

2. Election of Chairman and Vice Chairman

2.1 Resolved – That:

- Mrs Smith is elected as Chairman of the Crawley County Local Committee for the 2018/19 municipal year.
- Mr Burrett is elected as Vice-Chairman of the Crawley County Local Committee for the 2018/19 municipal year.

2.2 The Chairman informed the public of literature in the room for the County Council's 'What Matters To You' Survey and information for the 'Be Scam Aware' campaign.

3. Declarations of Interest

3.1 Mr Quinn declared a personal interest as a Trustee of the Crawley Town Community Foundation in relation to the discussion on Community Initiative Funding.

3.2 Mrs Mullins declared a personal interest as a member of the Duke of Edinburgh's Award County Committee in relation to the discussion on Community Initiative Funding.

4. **Minutes**

4.1 Resolved – that the minutes of the meeting held on 28 February 2018 be approved as a correct record and signed by the Chairman.

5. **Urgent Matters**

5.1 The Committee agreed the inclusion of a new Community Initiative Fund application that had been received after the dispatch of papers for the meeting:

- 231/C – Walking For Wellbeing.

6. **Progress Statement**

6.1 The Committee considered the progress report on matters arising from previous meetings (copy appended to the signed minutes).

6.2 Brian Lambarth introduced the report and explained the process for progressing the Community Highway Schemes.

6.3 The Committee queried the progress of the Green Lane TRO. – *Brian Lambarth confirmed this would come to the next Committee meeting for consideration.*

6.4 The Chairman asked the public if they had any questions.

- A resident queried the lack of consultation for Traffic Regulation Orders (TROs) and said that small advertisements in the newspaper were not sufficient. The resident raised concerns over a developer parking TRO for Ravens Court in Langley Green. – *Brian Lambarth explained that the scheme was part of a development and that the statutory consultation process had been adhered to. Brian Lambarth resolved to monitor the impact of the TRO.*

7. **Crime**

7.1 The Committee welcomed Guy Pace, Lead Professional - Community Safety, and Chief Inspector Rosie Ross, Crawley and Mid Sussex District Police Commander, who gave a presentation on Vulnerable Individuals and Hidden Crime (copy appended to the signed minutes).

7.2 It was reported that Crawley and Mid Sussex Division had set up a crime group to focus on serious and organised crime.

7.3 The presentation highlighted the community role in reporting crime. Suspicious behaviour such as multiple visitors at different times of the day should be reported to the police for investigation.

7.4 The public were asked what they felt the barriers to crime reporting were; answers included believing others would report crime, that the Police should be doing this, concern at being a 'nosy neighbour', reporting something in error, impact on the children and families involved. The

Unconfirmed minutes – subject to approval/amendment at the next meeting of the Crawley County Local Committee

responses were welcomed and the public were encouraged to trust their instincts and be curious of odd behaviour. Dialling 101 was recommended to raise concerns. 999 should always be utilised to report a crime in progress.

7.5 Rosie Ross explained the need for the Police to prioritise their focus for serious crime and vulnerable individuals.

7.6 Rosie Ross reported that she met with Community Forums to build links with the public to understand how the Police could support communities.

7.7 Members explained that residents often contacted them with low level crime issues and sought guidance on how best to direct these issues. – *Rosie Ross explained that the local contact addresses were not for reporting crimes, but for informing of issues. There was also a mechanism for local Members to contact the Police about issues. It was agreed that up-to-date contact details for key officers of Crawley Police would be circulated to Members after the meeting.*

7.8 The Committee welcomed the presentation and thanked the presenters for their attendance at the Committee.

8. **Thomas Bennett Community College**

8.1 The Chairman noted the public concern about Thomas Bennett Community College (TBCC) and had therefore agreed to take any questions from the public on the current situation with the school at that point in the agenda.

8.2 A resident raised concerns on the rise of home schooling, safeguarding issues, PFI issues, Pupil Premium usage, impact on Special Educational Needs and Disability (SEND) and the loss of teaching staff.

8.3 Mr Burrett explained that school funding was a general concern and that lobbying of the Government was happening on this. Local Authorities had no control and little influence over Academies and so parents were encouraged to take issues up with the school's Head.

8.4 The Committee commented that the impact of failing Academies could put pressure on Local Authority maintained schools to take extra students.

8.5 Deborah Myers, Director of Education and Skills, explained that if TBCC had been a Local Authority maintained school, she would have been involved a long time ago and expressed the difficulty with the lack of influence over Academies. As soon as issues were realised with TBCC, Deborah Myers had written to the Regional Schools Commissioner (RSC) as she had a duty of care for all children in the County.

8.6 Interventions had taken place to ensure designated teachers remained in post. Local schools had also been contacted to ensure that the post 16 provision demand would be met.

8.7 Deborah Myers reported that there were no safeguarding concerns at TBCC.

8.8 Deborah Myers explained that she had tried to discuss renegotiation of the PFI with the RSC, but had been unsuccessful. Reassurance was given that the PFI contract did cover all premises costs and other areas such as maintenance for the school. It was explained how pupil numbers impacted the budget, which was making TBCC's share of the contract seem more expensive in relation to the other two schools which were also subject to the PFI contract. Deborah Myers explained that from a financial point of view, a healthy budget position for a school should look to assign 80% of expenditure towards staff costs.

8.9 Concerns were raised by all that academisation was a one way street and that there should be provision for Academies to return to the Local Authority. Support was required to ensure that TBCC provision was not lost.

8.10 The Committee and the public thanked Deborah Myers for her attendance.

9. **Growth Update**

9.1 The Committee welcomed Marie Ovenden, Growth Programme Delivery Manager, who gave a presentation on the Crawley Growth Programme (copy appended to the signed minutes).

9.2 Marie Ovenden explained that the County Council and Borough Council had worked together on the £60m Growth Programme, which included an award of £14.6m from the Local Enterprise Partnership. This investment would support growth in jobs and homes in Crawley.

9.3 The Committee made comments including those that follow.

- Queried if the proposals included bespoke concrete bus lanes. – *Marie Ovenden confirmed that the proposals would incorporate universal bus lanes.*
- Requested an update on the plans for step free access at Crawley Railway Station. – *Marie Ovenden explained that officers were aware of the need to link this and would ensure an oversight of this project to improve access at the Station.*

9.4 The public made comments including those that follow.

- Queried the lack of bus timetable information on Turners Hill Road, Worth. – *Marie Ovenden resolved to look into this and provide an update in the Progress Statement for the next meeting.*
- Raised the importance of greenery within the projects. – *Marie Ovenden explained that key areas such as Manor Royal had protected greenery to maintain their trees.*
- *The public were encouraged to visit the Growth Plan website and provide feedback on the designs.*

Unconfirmed minutes – subject to approval/amendment at the next meeting of the Crawley County Local Committee

9.5 The Committee thanked Marie Ovenden for the presentation.

10. Crawley Community Initiative Funding (C01(18/19))

10.1 The Committee considered a report by the Director of Law and Assurance (copy appended to the signed minutes), which detailed applications for Community Initiative Funding. The Committee debated the respective merits of the projects for which funding was sought.

10.2 The Chairman informed the Committee that application 217/C - Rape Crisis Surrey and Sussex, Support for Survivors, was withdrawn by the applicant after the papers had been dispatched.

10.3 Resolved – that the following pledges were approved:-

- 213/C - Caroline Haslett Memorial Project, up to £400, towards a consultation for a memorial project.
- 214/C - Crawley Town Community Foundation, Move the Goalposts, up to £400, towards equipment costs for the project.
- 215/C - Crawley Open Duke of Edinburgh Centre, up to £3000, towards a new mini bus. This pledge was subject to the project receiving verification from Locality and beginning the active fundraising stage within the financial year.
- 216/C - Crawley Young Persons' Council, Multi-Cultural Crawley, up to £700, towards an event to bring together the different cultures and ethnic groups within Crawley and celebrate their individuality with food, performances and activities. This pledge was subject to the project receiving verification from Locality and beginning the active fundraising stage within the financial year.
- 230/C – Wheelchair Swing and Hoist-Assisted Toilet for Maidenbower Park Community Club, up to £4000, towards the cost of a wheelchair accessible swing.

The following application was declined:-

- 231/C – Walking For Wellbeing, towards park buggy walks. The Committee declined the application as the total project costs were for staffing, which is ineligible for Community Initiative Funding. The Committee welcomed a future application in a format it could support.

11. Nominations for Local Authority Governors to Maintained Schools and Academy Governing Bodies (C02(18/19))

11.1 The Committee considered a report by the Director of Education and Skills (copy appended to the signed minutes).

Agenda Item 3

11.2 Resolved – that the Committee approves the following nomination for appointment under the 2012 Regulations:

- Mrs Angela Parkinson to the Maidenbower Junior School, Crawley, for a four year term.

12. **Talk With Us Open Forum**

12.1 The Chairman introduced the item and advised that the open forum was an opportunity for comments and questions to be raised on items not already on the agenda, and over which the County Council has jurisdiction. The following issues were raised and responses made.

- A resident welcomed the progress on resurfacing in Mitchells Road and Haslett Avenue and requested an update on North Road. - *Brian Lambarth resolved to speak with the resident.*
- A resident raised a concern on lack of Police in the area on Halloween and a hope for improved support this year.
- A resident requested an update on the Road Space Audit. - *Mr Lanzer resolved to send details to the resident.*
- A resident highlighted the upcoming expiry of the 40 year agreement with Gatwick Airport Limited not to build a second runway. - *Mr Lanzer reported that the agreement expired on 12 August 2019 and that Gatwick Airport Limited was under no commitment to renew the agreement with the County Council.*

13. **Date of Next Meeting**

13.1 The Committee noted that its next scheduled meeting would take place on 15 November 2018 in The Longley Room, Crawley Library, Southgate Avenue, Crawley, RH10 6HG.

Chairman

The meeting closed at 9.38 pm

Crawley County Local Committee**15 November 2018****Progress Report on matters relating to Crawley**

| Date & Minute No: | Subject /Agenda Item: | Contact Officer |
|------------------------------|---|------------------------|
| November Update | Community Highway Schemes | Brian Lambarth |
| | Attached are Community Highway Scheme applications received in the current year | |
| November Update | Crawley Growth Update | Marie Ovenden |
| | Brief update attached, detailing updates since the last meeting of the Committee. | |

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COMMUNITY HIGHWAY SCHEMES – Update September 2018

Introduction

The current prioritisation process for Community Highway Schemes (community-led improvement schemes) was established in 2016. This process is a 'prioritised approach' where community requests are considered by assessment against a scoring matrix and the resulting priority scores are used as a basis to establish a forward programme for these works. The programme is subject to funding availability (county council capital funding and developer contributions secured under s106 agreements) and resources.

Evaluation of Submitted Schemes

In line with the agreed process, a moderation team, comprising of officers of from Highways Operations (Area Teams), Highways Improvements and an Independent officer met in August and September 2018 to consider all applications for improvements schemes received by 31 July 2018. Over 60 applications were submitted

It has previously been determined that a minimum score of 40 points is required for a scheme to meet the set criteria appropriate to deliver a sustainable and beneficial highways improvement that aligns with the County Council priorities.

It should be noted a score of over 40 in this process does not always guarantee a scheme will be programmed as it depends on the available budget set on an annual basis.

Results of Evaluation

The 12 schemes achieving the 40 point minimum score and recommended for progression to the next stage of the process are shown in Appendix A, the schemes not achieving the 40 point score and not recommended for progression are shown in Appendix B.

Schemes in Appendix A will form the proposed community schemes programme which will be included on the WSCC Annual Delivery Programme for design in 2019/20. The Annual Delivery Programme is subject to final budget allocations and programme approval. It is planned to start delivering these schemes as part of the WSCC Annual Delivery Programme from 20/21 onwards (again subject to feasibility & availability of funding).

Some schemes of a more complex nature involving a greater degree of public consultation or legal orders may need to be constructed in subsequent years.

As part of all scheme design and feasibility, there may be issues identified in more detailed investigations and surveys which demonstrate that a scheme is no longer viable.

Schemes in Appendix B will not be progressed. However, should additional supporting information become available they could be resubmitted in the future. For example, if there is a material change to circumstances since the original application that could alter the scoring of the application such as a new external funding opportunity has arisen or a new consultation exercise has been undertaken and provides new supporting evidence.

Update on schemes previously agreed for progression

Currently 36 schemes have been approved for progression since the Community Highway Scheme process was introduced in 2016; progress of these schemes is shown in Appendix C & D

Future Applications

We would like to encourage online applications for new Community Highway Schemes to be considered for possible inclusion in the 2020/21 annual works programme for design and feasibility. To ensure we meet the new timetable for budget setting and approval, applications need to be received by the end of June 2019.

Appendices

Appendix A – Community Highway Schemes Approved Sept 2018

Appendix B – Community Highway Schemes Rejected Sept 2018

Appendix C–Community Highway Schemes Approved 2017 Update Sept 18

Appendix D- Community Highway Schemes Approved 2016 Update Sept 18

**Community Highway Schemes
2018 - Approved September 2018**

Appendix A

| Applicant | Parish | Local Member | Scheme Name | Description | Approx Cost | CLC | Comments |
|----------------------|----------------|-----------------|---|--|-------------|------------------|---|
| Parish/ Town Council | Lancing | Ann Bridges | Brighton Road - Crossing | Controlled Pedestrian Crossing to Beach Green | £80,000 | Adur | Community Scheme has been reviewed and accepted as meeting criteria for progression. Subject to approval of budget and Annual Delivery Programme, this will now be designed in 19/20 with delivery 20/21 onwards. Please note all schemes are subject to feasibility which can result in issues which may prevent final delivery. |
| Individual | Storrington | Paul A Marshall | Fryern Road Storrington - new footway | Provide footway connectivity to bus stops | £15,000 | Chanctonbury | Community Scheme has been reviewed and accepted as meeting criteria for progression. Subject to approval of budget and Annual Delivery Programme, this will now be designed in 19/20 with delivery 20/21 onwards. Please note all schemes are subject to feasibility which can result in issues which may prevent final delivery. |
| Community Group | West Grinstead | Lionel Barnard | High Street Partridge Green traffic calming and 20mph speed limit | Chicane build outs and a 20 mph | £15,000 | Chanctonbury | Community Scheme has been reviewed and accepted as meeting criteria for progression. Subject to approval of budget and Annual Delivery Programme, this will now be designed in 19/20 with delivery 20/21 onwards. Please note all schemes are subject to feasibility which can result in issues which may prevent final delivery. |
| Parish/ Town Council | Amberley | Paul A Marshall | B2139 Turnpike Road Footway extension | Extend existing footway over culvert to school playing field | £100,000 | Chanctonbury | Community Scheme has been reviewed and accepted as meeting criteria for progression. Subject to approval of budget and Annual Delivery Programme, this will now be designed in 19/20 with delivery 20/21 onwards. Please note all schemes are subject to feasibility which can result in issues which may prevent final delivery. |
| Community Group | Boxgrove | Jeremy Hunt | The Street - Highway Improvements | The scheme will concentrate on footway improvements as other items not deliverable | £100,000 | Chichester South | Community Scheme has been reviewed and accepted as meeting criteria for progression. Subject to approval of budget and Annual Delivery Programme, this will now be designed in 19/20 with delivery 20/21 onwards. Please note all schemes are subject to feasibility which can result in issues which may prevent final delivery. |
| Other | N/A | Bob Lanzer | Matthews Drive Chicane removal | Remove Chicanes & replace with speed cushions | £80,000 | Crawley | Community Scheme has been reviewed and accepted as meeting criteria for progression. Subject to approval of budget and Annual Delivery Programme, this will now be designed in 19/20 with delivery 20/21 onwards. Please note all schemes are subject to feasibility which can result in issues which may prevent final delivery. |
| Individual | N/A | Bob Lanzer | Turners Hill Road | Controlled Pedestrian Crossing & Traffic Calming | £80,000 | Crawley | Community Scheme has been reviewed and accepted as meeting criteria for progression. Subject to approval of budget and Annual Delivery Programme, this will now be designed in 19/20 with delivery 20/21 onwards. Please note all schemes are subject to feasibility which can result in issues which may prevent final delivery. |
| WSCC Member | N/A | Richard Burrett | Copthorne Road | Controlled Pedestrian Crossing | £80,000 | Crawley | Community Scheme has been reviewed and accepted as meeting criteria for progression. Subject to approval of budget and Annual Delivery Programme, this will now be designed in 19/20 with delivery 20/21 onwards. Please note all schemes are subject to feasibility which can result in issues which may prevent final delivery. |

| Applicant | Parish | Local Member | Scheme Name | Description | Approx Cost | CLC | Comments |
|----------------------|----------------|----------------|-------------------------------------|---|-------------|--------------------|---|
| Parish/ Town Council | Ferring | Roger Elkins | Ferring Street ped refuge | Pedestrian refuge | £40,000 | Joint Eastern Arun | Community Scheme has been reviewed and accepted as meeting criteria for progression. Subject to approval of budget and Annual Delivery Programme, this will now be designed in 19/20 with delivery 20/21 onwards. Please note all schemes are subject to feasibility which can result in issues which may prevent final delivery. |
| Parish/ Town Council | Petworth | Janet Dunction | Crossing request A272 | Controlled Pedestrian Crossing | £80,000 | North Chichester | Community Scheme has been reviewed and accepted as meeting criteria for progression. Subject to approval of budget and Annual Delivery Programme, this will now be designed in 19/20 with delivery 20/21 onwards. Please note all schemes are subject to feasibility which can result in issues which may prevent final delivery. |
| WSCC Member | Brugess Hill | Anne Jones | Kingsway | Central Refuge & Dropped Crossing, Bridleway Crossing | £25,000 | North Mid Sussex | Community Scheme has been reviewed and accepted as meeting criteria for progression. Subject to approval of budget and Annual Delivery Programme, this will now be designed in 19/20 with delivery 20/21 onwards. Please note all schemes are subject to feasibility which can result in issues which may prevent final delivery. |
| Parish/ Town Council | East Grinstead | Jacque Russell | Little King Street step replacement | Replace steps with ramp | £30,000 | North Mid Sussex | Community Scheme has been reviewed and accepted as meeting criteria for progression. Subject to approval of budget and Annual Delivery Programme, this will now be designed in 19/20 with delivery 20/21 onwards. Please note all schemes are subject to feasibility which can result in issues which may prevent final delivery. |

Community Highway Schemes 2018 - Rejected September 2018 - Appendix B

| Applicant | Parish | Local Member | Scheme Name | Description | Approx. Cost | CLC | Comments |
|----------------------|---------------------|-----------------|--|--|--------------|----------------------------|---|
| Individual | N/A | Debbie Kennard | Pond Road Controlled Crossing | Controlled crossing | £80,000.00 | Adur | Community Scheme has been reviewed and it did not meet criteria threshold for progression under this process. |
| Individual | Shoreham/South wick | Debbie Kennard | Eastern Avenue Crossing | Crossing near school | £80,000.00 | Adur | Community Scheme has been reviewed and it did not meet criteria threshold for progression under this process. Some local I residents have already indicated that they would object to the proposal |
| Parish/ Town Council | Haywards Heath | Pete Bradbury | Age UK crossing | Improve ped access | £80,000.00 | Central & South Mid Sussex | Community Scheme has been reviewed and it did not meet criteria threshold for progression under this process. |
| Parish/ Town Council | Haywards Heath | Pete Bradbury | Bolnore Rd - Improved ped access | Improve ped access | £50,000.00 | Central & South Mid Sussex | Community Scheme has been reviewed and it did not meet criteria threshold for progression under this process. Issue with Byway Open To All Traffic status |
| WSCC Member | Hassocks | Kirsty Lord | Dale Ave pedestrian improvements | School access improvements | £60,000.00 | Central & South Mid Sussex | Community Scheme has been reviewed and it did not meet criteria threshold for progression under this process., Further work to be done with Safe Route to School team to establish what is required and identified in the School Travel Plan |
| WSCC Member | Burgess hill | Anne Jones | Woodland Ave | Verge Parking Scheme | N/A | Central & South Mid Sussex | Community Scheme has been reviewed and it did not meet criteria threshold for progression under this process. |
| Community Group | Steyning | David Barling | Church Street Steyning pedestrian crossing facilities | Provision of crossing facilities for children | £55,000.00 | Chanctonbury | Community Scheme has been reviewed and it did not meet criteria threshold for progression under this process.. Further work should be done with Local Transport Improvement Team.to establish what is required and identified in the School Travel Plan |
| Parish/ Town Council | Upper Beeding | David Barling | A2037 Henfield Road and Shoreham Road - Speed Reduction Measures | Provide speed reduction measures such as Vehicle Activated Signs to slow traffic | £25,000.00 | Chanctonbury | Community Scheme has been reviewed and it did not meet criteria threshold for progression under this process. .Compliance of speed limit to be monitored, if necessary a new application should be made for speed reducing measures |
| Community Group | Storrington | Paul A Marshall | Fern Road and adjoining roads traffic calming & traffic management | Provide measures to reduce traffic flow and speeds | £60,000.00 | Chanctonbury | Community Scheme has been reviewed and it did not meet criteria threshold for progression under this process. |
| Parish/ Town Council | Ashington | Paul A Marshall | Hole Street Footway provision | New footway to link to existing under the A24 | £200,000.00 | Chanctonbury | Community Scheme has been reviewed and it did not meet criteria threshold for progression under this process. |
| Parish/ Town Council | Upper Beeding | David Barling | A283 Steyning Road improved footway | Widen / realign footway and provide ped crossing facilities. | £120,000.00 | Chanctonbury | To be considered as an LTIP scheme |
| Parish/ Town Council | Woodmancote | David Barling | Woodmancote - provision of poles for erection of PC funded SID | Provide 4 poles for the PC to erect their SID | £1,000.00 | Chanctonbury | Not considered suitable for progression under this process |
| Parish/ Town Council | Wiston | Paul A Marshall | Hole Street Wiston request for a 30mph speed limit and traffic calming | No specific measures identified. | £20,000.00 | Chanctonbury | Community Scheme has been reviewed and it did not meet criteria threshold for progression under this process. . |

| Applicant | Parish | Local Member | Scheme Name | Description | Approx. Cost | CLC | Comments |
|----------------------|---------------|--------------------|---|---|--------------|--------------------|--|
| Parish/ Town Council | Thakeham | Pat Arculus | B2139 Picketty Corner Thakeham junction improvement | Request to improve sightlines or slow approach speeds | £60,000.00 | Chanctonbury | Community Scheme has been reviewed and it did not meet criteria threshold for progression under this process. |
| Individual | Pulborough | Pat Arculus | A283 Lower Street footway improvements | Widen footway and control traffic movement | £200,000.00 | Chanctonbury | Cost of scheme likely to fall outside the scope of Community Highway schemes |
| WSCC Member | N/A | Richard Burrett | St Mary's Drive | Traffic calming | £75,000.00 | Crawley | Community Scheme has been reviewed and it did not meet criteria threshold for progression under this process. |
| WSCC Member | N/A | Richard Burrett | Somerville Drive | Traffic Calming | £75,000.00 | Crawley | Community Scheme has been reviewed and it did not meet criteria threshold for progression under this process. |
| Individual | N/A | Sue Mullins | Broadway | Controlled Crossing | N/A | Crawley | Scheme not supported by Local Member / no desire line |
| Individual | N/A | Charles Petts | Stephenson Way | Traffic Calming | N/A | Crawley | Community Scheme has been reviewed and it did not meet criteria threshold for progression under this process. |
| Individual | N/A | Brenda Smith | Lady Margaret Road | Traffic Calming | N/A | Crawley | Scheme not supported by Local Member |
| Individual | Rustington | Dan Purchase | The Street Rustington | New crossing facility to access Doctors | £80,000.00 | Joint Eastern Arun | Community Scheme has been reviewed and it did not meet criteria threshold for progression under this process. No evidence of wider community support & conflicts with bus stops that may have been lost & other site constraints |
| Community Group | Littlehampton | James Walsh | Sea Road | Zebra Crossing | £40,000.00 | Joint Eastern Arun | Scheme deferred for further investigatory work, to be moderated 19/20 |
| WSCC Member | Middleton | Jacky Pendleton | Pedestrian Crossing facility | introduce a crossing facility | £20,000.00 | Joint West Arun | No feasible location identified due to site constraints |
| Individual | Bersted | David Edwards | A29 Shripney Road | Shared cycling facility link | £400,000.00 | Joint West Arun | Estimated cost beyond the scope of Community Highway Scheme, to be referred to Local Transport Improvement Process |
| Individual | Horsham | Morwen Millson | Blackbridge Lane Pedestrian refuge | Elderly residents needing help to cross the road with a refuge island | £20,000.00 | North Horsham | Community Scheme has been reviewed and it did not meet criteria threshold for progression under this process. |
| Parish/ Town Council | Warnham | Christian Mitchell | Church Street Pedestrian Crossing facility | Developer related | £70,000.00 | North Horsham | Community Scheme has been reviewed and it did not meet criteria threshold for progression under this process. |

| Applicant | Parish | Local Member | Scheme Name | Description | Approx. Cost | CLC | Comments |
|----------------------|---------------|--------------------|---|--|--------------|---------------|---|
| Parish/ Town Council | Slinfold | Christian Mitchell | Slinfold Traffic Calming | Speed reduction / traffic calming measures in village | £40,000.00 | North Horsham | Community Scheme has been reviewed and it did not meet criteria threshold for progression under this process. |
| Individual | Horsham | Morwen Millson | Hills Farm Lane jw Guildford Road Pedestrian refuge | New ped refuge to help crossing wide bellmouth | £80,000.00 | North Horsham | Community Scheme has been reviewed and it did not meet criteria threshold for progression under this process. |
| Individual | North Horsham | Andrew Baldwin | Lambs Farm Road Traffic calming | Residents concerned about speed of traffic and parking near shops | £30,000.00 | North Horsham | Community Scheme has been reviewed and it did not meet criteria threshold for progression under this process. |
| Individual | Horsham | Nigel Dennis | London Road Horsham One Way and contraflow cycle lane | Make road one way and provide traffic a cycle contraflow | £20,000.00 | North Horsham | Community Scheme has been reviewed and it did not meet criteria threshold for progression under this process. |
| Community Group | Billingshurst | Amanda Jupp | Adversane X roads speed limit and gateways | Reduce 40mph to 30mph in village (2011 amendment) and install gateways. | £20,000.00 | North Horsham | Await results of surveys currently planned, possible new application next year |
| Parish/ Town Council | Warnham | Christian Mitchell | Friday Street Traffic Calming | Parish Council design already done | £25,000.00 | North Horsham | Community Scheme has been reviewed and it did not meet criteria threshold for progression under this process. |
| Parish/ Town Council | Warnham | Christian Mitchell | Bell Road Traffic Calming | New scheme not yet designed | £40,000.00 | North Horsham | Community Scheme has been reviewed and it did not meet criteria threshold for progression under this process.. Parish Council may be able to deliver this via 278 agreement |
| Parish/ Town Council | Rusper | Liz Kitchen | East Street Rusper - poles for PC funded SID | Poles to be installed for a PC SID to be erected. | £1,500.00 | North Horsham | Not considered suitable for a community highway scheme |
| Community Group | Horsham | Nigel Dennis | West Parade Horsham width restriction and 20mph speed limit | Request for a width restriction TRO, 20mph speed limit and physical road narrowing measures. | £40,000.00 | North Horsham | Community Scheme has been reviewed and it did not meet criteria threshold for progression under this process. |
| Parish/ Town Council | Itchingfield | Amanda Jupp | Barns Green village crossroads Mini roundabout | Provide a mini roundabout on the crossroads | £90,000.00 | North Horsham | Community Scheme has been considered and there is insufficient space to construct a roundabout. Footway scheme to be consider as part of the Local Transport improvement Programme. |
| Parish/ Town Council | Billingshurst | Amanda Jupp | Station Road Billingshurst | Zebra Crossing | £180,000.00 | North Horsham | Community Scheme has been reviewed and it did not meet criteria threshold for progression under this process. |

| Applicant | Parish | Local Member | Scheme Name | Description | Approx. Cost | CLC | Comments |
|----------------------|----------------|-----------------|--|---|--------------|------------------|---|
| Parish/ Town Council | West Hoathly | Andrew Lea | missing footpath | install missing path | £90,000.00 | North Mid Sussex | Community Scheme has been reviewed and it did not meet criteria threshold for progression under this process. |
| Parish/ Town Council | West Hoathly | Andrew Lea | Top Road | Extend foot path | £50,000.00 | North Mid Sussex | Community Scheme has been reviewed and it did not meet criteria threshold for progression under this process. |
| Parish/ Town Council | East Grinstead | Jacquie Russell | pedestrian crossing | pedestrian crossing | £80,000.00 | North Mid Sussex | Only possible location is not on the desire line, Suggest that a joint scheme with MSDC & EGTC is explored. |
| Parish/ Town Council | Worth | Bill Acraman | new cycleway | link to Worth Way | N/A | North Mid Sussex | To be considered for a Local Transport Infrastructure scheme as part of cycling improvements |
| WSCC Member | East Grinstead | Jacquie Russell | Worth Way link to town centre | Worth Way link to town centre | N/A | North Mid Sussex | To be considered for a Local Transport Infrastructure scheme as part of cycling improvements |
| Parish/ Town Council | Ardingly | Bill Acraman | College Road | Traffic calming measures | N/A | North Mid Sussex | No scheme identified that meets our criteria |
| Parish/ Town Council | Fishbourne | L Goldsmith | Blackboy Lane Footway | Provision of new footway | £200,000.00 | South Chichester | Community Scheme has been reviewed and it did not meet criteria threshold for progression under this process. |
| Individual | N/A | Michael Cloake | Heene Terrace One Way | One way requiring illuminated signs | £6,000.00 | Worthing | Community Scheme has been reviewed and it did not meet criteria threshold for progression under this process. |
| Community Group | N/A | Michael Cloake | Tarring Improvements/ Traffic calming, Terringes Rd area / junction improvements | TRO Waiting restrictions/ junction protection | £10,000.00 | Worthing | Community Scheme has been reviewed and it did not meet criteria threshold for progression under this process. |
| Community Group | N/A | Michael Cloake | Wenban Road Traffic Calming | Traffic Calming | £100,000.00 | Worthing | Community Scheme has been reviewed and it did not meet criteria threshold for progression under this process. |
| Community Group | Tarring | Bob Smytherman | Rectory Road / Glebe Road / Terringes Ave / Pelham Road / St Andrews Road - | Build outs / Traffic calming | £20,000.00 | Worthing | Community Scheme has been reviewed and it did not meet criteria threshold for progression under this process. |

Community Highway Schemes – Approved for design 2017 Update Sept 18

| | Location | Details | Area Highway Manager | CLC | Local Member | Est. cost £ | Update Sept 18 |
|----|------------------|---|----------------------|----------------------------|----------------------|-------------|--|
| 1 | Haywards Heath – | Clare Park Cycle lane | Richard Speller | Central & South Mid-Sussex | Pete Bradbury | 300000 | Scheme design is progressing, construction anticipated in the 19/20 programme. |
| 2 | Ansty A272 | Improved footway links in the village | Richard Speller | Central & South Mid Sussex | Pete Bradbury | 75000 | Consultants have produced outline design. Richard Speller is discussing the options with the parish council. Implementation planned for 19/20. |
| 3 | Haywards Heath | Church Road pedestrian crossing improvements | Richard Speller | Central & South Mid Sussex | Sujan Wickremaratchi | 20000 | Design complete, TRO currently being processed. Construction planned for 19/20 |
| 4 | Burgess Hill | Janes Lane – measures to support traffic calming | Richard Speller | Central & South Mid Sussex | Ann Jones | 20000 | Scheme design is progressing, construction anticipated in the 19/20 programme. |
| 5 | Burgess Hill | A273 Crossing improvements | Richard Speller | Central & South Mid-Sussex | Joy Dennis | 100000 | Preliminary and Detailed Design ongoing and Construction planned for 19/20 |
| 6 | Burgess Hill | Janes Lane Pedestrian Crossing / possible consolidation of signage to improve effectiveness of 30 mph speed limit | Richard Speller | Central & South Mid-Sussex | Anne Jones | 50000 | Scheme design is progressing, construction anticipated in the 19/20 programme. |
| 7 | Haywards Heath | Haywards Area - Business Park Signage | Richard Speller | Central & South Mid-Sussex | Pete Bradbury | 25000 | Scheme design is progressing, construction anticipated in the 19/20 programme. |
| 8 | Pulborough | Thakeham Pedestrian improvements to Water Lane | Chris Stark | Pat Arculus | Chanctonbury | 180000 | Scheme design is progressing, due to the complexity of the scheme it is possible delivery may need to be undertaken in the 20/21 programme |
| 9 | Henfield | A23 & A24 Junctions with A272 Air quality issues in Cowfold – new signing to reduce lorry movements | Chris Stark | Lionel Barnard | Chantonbury | 60000 | No workable solution has currently been found, |
| 10 | Pulborough | Thakeham – B2139 Jackets Hill speed reduction | Chris Stark | Pat Arculus | Chantonbury | 55000 | Scheme design is progressing, construction anticipated in the 19/20 programme. |
| 11 | Crawley | Crawley – Maidenbower Drive – removal of pinch point | Brian Lambarth | Bob Lanzer | Crawley | 60000 | Scheme design is progressing, construction anticipated in the 19/20 programme |

Agenda Item 6

| | | | | | | | |
|----|---------------------|---|-----------------|---------------|--------------------|--------|--|
| 12 | Crawley | Bewbush Manor Roundabout Lane designation | Brian Lambarth | Chris Oxlade | Crawley | 60000 | Scheme design is progressing, construction anticipated in the 19/20 programme. |
| 13 | Arundel & Courtwick | Arundel – New footway in Mill Road | Ben Whiffin | Gary Markwell | JEAAC | 250000 | Feasibility work ongoing and Construction (if feasible) planned for 19/20 |
| 14 | Petworth | Wisborough Green – Durbans Road/Kirdford Road junction improvements, footway works & Village Green Lay-by | Chris Dye | Janet Duncton | North Chichester | 70000 | Outline designs are being discussed with parish council. Implementation planned for 19/20. Possible issue is the need to get approval from SoS for work on 'village green' land. |
| 15 | Faygate | A264 Crossing | Chris Stark | Liz Kitchen | North Horsham | 250000 | Awaiting speed survey results to confirm the approach speed as the initial survey has shown speeds in excess of 50mph, which would prevent the crossing being installed without significant speed reducing measures on the A264 |
| 16 | Billingshurst | Billingshurst – Marringdean footway | Chris Stark | Amanda Jupp | North Horsham | 250000 | Local member has accepted that it is not possible to provide an adequate footway through here. Local land owner has already sold land to a developer and we will pursue improvements through the planning route. Scheme cancelled. |
| 17 | Billingshurst | Itchenfield – Chapel Road New Footway | Chris Stark | Amanda Jupp | North Horsham | 100000 | Preliminary and Detailed Design ongoing and Construction planned for 19/20 |
| 18 | Rusper | Rusper Charlwood Road- Improved crossing facilities to access day centre | Chris Stark | Liz Kitchen | North Horsham | 50000 | Preliminary and Detailed Design ongoing and Construction planned for 19/20 |
| 19 | East Grinstead | East Grinstead- Lowells Lane pedestrian crossing | Richard Speller | Liz Bennett | North Mid - Sussex | 80000 | Design complete, will be going out for public consultation within the next month. Construction planned for 19/20 |
| 20 | Chichester | Chichester- Florence Road pedestrian crossing | Chris Dye | Simon Oakley | South Chichester | 150000 | Design Complete, will be going out to consultation in near future.,,Construction planned for 19/20 |
| 21 | Northbrook | Titnore Lane footway | Mike Thomas | Sean McDonald | Worthing | 60000 | Feasibility study carried out and currently scheme is unaffordable (circa £1m+). |

Appendix D

Community Highway Schemes – Approved for design in 2016 Update Sept 18

| | Location | Details | Area Highway Manager | CLC | Local Member | Est. cost | Update Sept 18 |
|---|--|---|----------------------|---------------------|-----------------------|-----------|--|
| 1 | Cuckfield, Isaac's Lane | Request for footway extension and new controlled crossing for school children walking from Bolnore Village. New lighting possibly required. Preliminary design already done. | Richard Speller | Central Mid Sussex | Peter Bradbury | 200k | Scheme design is complete and pricing assessment shows an increase is expected scheme cost. Financing options are currently being investigated and programming will follow. |
| 2 | Haywards Heath, Queens Road | Request for some sort of Traffic Calming to prevent rat running. Previous community surveys indicate a desire for speed humps. Feasibility/options appraisal needed in first instance. | Richard Speller | Central Mid Sussex | Sujan Wickremarat chi | 50k | Formal advert of proposals now underway (until 20 September) for 20 limit, speed cushions and a weight restriction. Plan to implement in 19/20. |
| 3 | Cuckfield, London Lane | Believed s106 funding available. Parish request for traffic calming. Parish have had a preliminary design done that neither the Parish nor Police are happy with. Request to review these designs and look at better engineering solutions (options appraisal). | Richard Speller | Central Mid Sussex | Peter Bradbury | 60k | Road space availability has meant the scheme slipping into 19/20 construction year. Design now complete. |
| 4 | Storrington, School Hill jw Manleys Hill | Lorry congestion at tight corner Prohibition of HGV movements in School Hill | Chris Stark | Chanctonbury | Philip Circus | 20k | Design work and TRO process is complete and the scheme is with our contractor for pricing and programming this year. |
| 5 | Arundel | 20mph limit & associated Improvements | Ben Whiffin | Joint Downland Arun | Nigel Peters | 200k | Formal advert is complete, objections have been resolved at CLC, detailed design due to be completed end of September. BB will price the job for implementation in Jan/Feb 2019. |
| 6 | A29 Slindon | Signalised crossing & speed reduction | Ben Whiffin | Joint downland Arun | Derek Whittington | 150k | Designed scheme completed on site but some remedial and additional signing works to be delivered, as agreed with community, and Ben Whiffin. |

| | | | | | | | |
|----|--------------------------------|--|-------------|---------------------|-------------------------|------|---|
| 7 | Bognor, Halfords junction, | Junction improvement at Halfords Industrial estate / Rowan Way. | Ben Whiffin | Joint Downland Arun | Graham Jones Ann Rapnik | 50k | Scheme design is being finalised prior to formal TRO consultation and will be included in the 19/20 ADP for delivery subject to the TRO process outcome. |
| 8 | Ferring, Sea Lane, | Traffic calming/junction improvements | Ben Whiffin | Joint Eastern Arun | Peter Evans | 100k | Scheme completed on site |
| 9 | Christs Hospital | Downs Link needs connection at Christs Hospital Station Provide new link between existing bridleways | Chris Stark | North Horsham | Amanda Jupp | 300k | Following concerns around the initial route being taken through a section of Ancient Woodland, the scheme is being redesigned based on a new route alongside old station platforms. The scheme is currently due to be delivered as part of the 19/20 programme. |
| 10 | Billinghurst Bypass Footbridge | Lighting | Chris Stark | North Horsham | Amanda Jupp | 20k | Works are due to commence this week on road crossing for power supply, and next week on footpath columns. Works due to be completed end of September. |

| | | | | | | | |
|----|---|---|--------------------|---------------------|--------------------|------|---|
| 11 | Billingshurst, High Street near The Alders | Provision of gateway feature and pedestrian refuge | Chris Stark | North Horsham | Amanda Jupp | 20k | Pedestrian refuge was not feasible so an improved crossing was proposed with footway improvements to compliment. Developer works connected to the A272 upgrade on site have altered the existing footway layout and so our scheme has been put on hold until developer works are complete. Meeting with Chris Stark on site end of September to discuss and review. |
| 12 | Slaugham TC | 6 identified Gateways to be replaced / regenerated. VAS signs requested (needs/location assessment required) and to raise two existing uncontrolled crossings into tables. Believed S106 available and there is an assumption that it has been allocated to the Parish (if so possible S278?)? | Richard Speller | North Mid Sussex | Bill Acraman | 50k | Gateways only to be implemented (proposals for raised tables have been dropped) some incorporating VMS (maintenance costs to be met by parish). Detailed design to be completed end of September, implementation is possible this financial year. |
| 13 | Westhampnett Cycle Facilities | Construction of shared use cycleway through Westhampnett village linking with businesses | Chris Dye | South Chichester | Jeremy Hunt | 370k | Following consultation with the Parish Council and cycle forum detailed design is being undertaken and due to be completed by December'18. It is intended for the scheme to be delivered as part of the 19/20 ADP. |
| 14 | Torch path | Torch are a company that provide holidays to vision impaired people and use Hurstpierpoint centre to train staff. Would like access improved from their property to the centre. A mud track PROW exists that could be upgraded to cater for them as well as all users of this PROW. Build out required to ease crossing (note previous fatal site). Drainage/footway/Buildout scheme. | Richard Speller | South Mid Sussex | Peter Griffiths | 12k | Scheme is complete. |
| 15 | Bognor Regis Frith Road, | Request for Traffic Calming | Ben Whiffin | Western Arun | Ann Rapnick | 150k | Proposals comprise 3 pairs of speed cushions and a raised table junction. Informal consultation with frontagers and stakeholders now underway. Detailed design and formal advertisement to follow later in financial year. Implementation will be 19/20. |

| | | | | | | | |
|----|-------------------------------|--|-------------|------|-----------------|-----|---|
| 16 | Southwick Footbridge Lighting | Provision of Streetlighting across bridge and on its approaches. | Mike Thomas | Adur | Janet Mockridge | 30k | SSE were due to implement lighting improvements in august. They have not done this. We are still waiting for a revised date. Works will be done without closing the pedestrian route. |
|----|-------------------------------|--|-------------|------|-----------------|-----|---|

Crawley Growth Update – Crawley CLC 15 November 2018.

The Crawley Growth Programme continues to progress well.

Key schemes are moving forward with momentum and key updates since the last CLC includes:-

- The Queensway scheme will begin construction early in 2019
- The Eastern and Station Gateway engagement period has been completed and results can be found on the West Sussex County Council website and Regenerating Crawley website.
- Traffic modelling is being undertaken to support the development of the Three Bridges Station project and inform next steps.
- Installation of 3 outdoor media units will be completed by the end of this year. Originally this was intended to be 6, however due to power issues there will be the initial 3 with 3 going later.
- Preliminary designs have been completed for the installation of a bus lane and highway junction improvements in Manor Royal. The highway Improvements are county oak and also junctions on the London road and the bus lane is for a stretch on the Manor royal road itself.

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Crawley County Local Committee**15 November 2018****Prioritisation of Traffic Regulation Orders 2018/19****Report by Director of Highways and Transport and Head of Highways Operations****Ref No:
C03(18/19)****Key Decision:
No****Part I****Electoral
Divisions:
All in CLC area****Executive Summary**

Community requests for Traffic Regulation Orders (TROs) that cost under £3,000 to implement are considered annually by County Local Committees (CLCs). More complex TROs are considered for progression as a Community Highways Scheme and so fall outside the process.

The TRO Requests received since July 2017 have been assessed and scored and the results are attached for the CLC to consider and prioritise in line with the Cabinet Member Report for Traffic Regulation Orders – Assessment and Implementation Process (see link in Background Reading) for progression in the 2019/20 works programme.

Recommendation

That the Committee reviews the proposals and agrees to progress the three highest scoring TROs from the list attached at Appendix A, subject to any adjustments made at the meeting.

Proposals**1. Background and Context**

- 1.1 Traffic Regulation Orders (TROs) are legal orders that support enforceable restrictions and movements on the public highway. For the purposes of this report the term TRO includes speed limits, parking controls, and moving offences such as width restrictions and Heavy Goods Vehicles (HGV) restrictions.
- 1.2 TROs are generated from four sources including:
 - County Local Committees (requests from members of the public)
 - 3rd party / developer schemes
 - Highway improvement schemes through the Integrated Works Programme (IWP) – traffic calming, school safety, etc.
 - Parking schemes in partnership with District & Borough Councils.

This report deals with County Local Committee TROs only.

- 1.3 The framework for assessing TROs was approved by the Cabinet Member for Highways and Transport in March 2016. In summary, the framework assesses TROs against four criteria: Safety, Traffic Conditions, Environment & Economy and People which give the acronym STEP. A new assessment framework was considered necessary to align with the County Council’s corporate priorities and the increasing demand for TROs across the county. Full details of the criteria can be found in the Cabinet Member Decision report:

http://www2.westsussex.gov.uk/ds/edd/ht/ht14_15-16.pdf

- 1.4 Following a review of County Local Committees (CLC) in 2016/17 the number of CLCs reduced from 14 to 11. Therefore the TROs have been reallocated as detailed in the table below. There has been no reduction in the number of TROs.

| CLC and Number of Members | No of TROs |
|--|------------|
| Adur (6 Members) | 2 |
| Worthing (9 Members) | 3 |
| Joint Eastern Arun Area (6 Members) | 2 |
| Joint Western Arun Area (7 Members) | 2 |
| North Chichester (4 Members) | 1 |
| South Chichester (7 Members) | 2 |
| Crawley (9 Members) | 3 |
| Chanctonbury (4 Members) | 1 |
| North Horsham (8 Members) | 3 |
| North Mid Sussex (5 Members) | 1 |
| Central & South Mid Sussex (8 Members) | 3 |
| NEXT TOP Scoring TRO County Wide | 15 |
| Total TRO’s (Indicative) | 38 |

- 1.5 Appendix A lists the TROs identified as being viable for progression, and from which the CLC will prioritise its allocation for progression.

2. **Proposal**

- 2.1 The Committee is asked to consider the list of TRO requests and, subject to any desired changes, to approve the applicable quota as a programme of work to be initiated over the coming year and delivered in the 2019/20 works programme.
- 2.2 The CLC is requested to progress the highest scoring TRO within the CLC area. Whilst there is scope to progress a lower scoring TRO as a preference, sound justification should be provided for doing so as this will be at the expense of a request that is considered by officers to be a higher priority.

- 2.3 Should a CLC not select its full allocation (see 1.4 above), any outstanding requests can be considered at the subsequent CLC meeting
- 2.4 Any TROs not selected as the highest priorities for CLCs may be considered on a priority basis for progression on a county-wide basis at the Cabinet Members discretion.
- 2.5 In accordance with the report detailed in the background papers, the list in Appendix A details all the CLC requests that have been received in the last year (July 2017 – July 2018) as well as those that were available to be selected in the 2017 round of TROs. The seventh column in Appendix A has five options:
- 2.5.1 **Selected** – This option is allocated by officers once a TRO has been selected by the CLC for processing / implementation.
- 2.5.2 **Approved 18** – This means the TRO has been received this year and is available to be selected by the CLC. If not selected this will be available for selection next year.
- 2.5.3 **Approved 17** - This means the TRO has been received last year and is available to be selected by the CLC. This option will not be available for selection next year.
- 2.5.4 **In progress** – Officers have received a request. The request has not been rejected but has not yet demonstrated all the necessary criteria to allow it to be selected and work is being undertaken to achieve this. This option is not available to be selected by the CLC
- 2.5.5 **Rejected** – Officers have received a request, however it has not achieved all the necessary criteria to allow it to be selected and no further work is being undertaken to achieve this. This option is not available to be selected by the CLC.

3. **Resources**

- 3.1 The proposals contribute to the County Council's objectives for transport and present the most effective way of meeting community needs and resolving the growing demand for TROs within the resources available.
- 3.2 Section 1.4 of this report confirms the CLCs can choose up to a maximum of 23 TROs. The maximum allowable cost of a TRO requested through this community process is £3,000. Hence the proposals by the CLCs could potentially cost £69,000. However, many of the requests such as dDouble Yellow Line Parking Restrictions have a low implementation value - £600 so it is currently anticipated that the CLC requests will be managed within the £50,000 budgeted within the Highways Capital Budget.

Factors taken into account

4. **Consultation**

- 4.1 Individual Member support has been gained for each proposal and reasonable local community support has been demonstrated. As with any

TRO, wider consultation will be carried out in the usual way as each of the TRO requests is processed.

5. **Risk Management Implications**

- 5.1 The higher the priority score, the greater the potential benefit to the communities who use West Sussex Highways. Should the CLC not select the top scoring TROs consideration should be given if this could expose the County Council to any risk if challenged.

6. **Other Options Considered**

- 6.1 The proposals must also pass a feasibility test and STEP assessment undertaken by WSCC Officers, and must be reasonably supported by the public as well as the local Member. Given this, the attached list of schemes represents the most viable options for consideration for prioritisation. Hence no further options are considered.

7. **Equality Duty**

- 7.1 This report is seeking the consideration of schemes for prioritisation and does not have direct implications under the Equality Act, though it should be noted that it is unlawful to prioritise a scheme which discriminates against people with protected characteristics. The schemes chosen by the CLC for progression will be individually assessed under the Equality Act as they are developed further.

8. **Social Value**

- 8.1 The proposed approach allows for the community via the CLC to progress and deliver their concerns through a consistent route to enable social, economic or environmental benefits to the County.

9. **Crime and Disorder Act Implications**

- 9.1 There are no identifiable Crime and Disorder Act implications associated with the process of choosing the forthcoming CLC TRO priorities. Any schemes formally proposed will be have further appropriate considerations with regards to crime and disorder, which will include consultation with the police and other key stakeholders.

10. **Human Rights Act Implications**

- 10.1 There are no Human Rights Act implications associated with the process of choosing the forthcoming CLC TRO priorities.

Matt Davey
Director of Highways & Transport

Michele Hulme
Assistant Head of Highway
Operations

Contact: Area Highway Manager

Appendices

Appendix A – CLC TRO Priority List

Background Papers

http://www2.westsussex.gov.uk/ds/edd/ht/ht14_15-16.pdf

Crawley

| Confirm Enquiry Number | Division | Parish | Dominant Road Name | TRO Type Parking / Speed Limit / Moving | Summary | Selected / Approved / In progress / Rejected | Approx. Cost | Score |
|------------------------|-----------------------------|---------------|----------------------------|---|---|--|--------------|-------|
| M34258 | Langley Green & Ifield East | Langley Green | A23 London Road Northbound | Moving | Bus lane amendment to allow all bus operators use of the bus lane | Approved 18 | £500 | 17 |
| M433638 | Three Bridges | Three Bridges | North Road | Parking Issue | Request for parking restrictions on junctions and on a section leading up to the Post Office. Safety issue with reduced visibility for residents and school children caused by unrestricted parking issues outside the CPZ. | Approved 18 | £1,000 | 16 |
| M435317 | Pound Hill | Pound Hill | Byron Close | Parking Issue | Parking restrictions to improve visibility | Approved 18 | £1,000 | 16 |
| M111026 | Pound Hill | Pound Hill | Peeks Brook Lane | Speed Limit | Speed reduction | Approved 18 | £1,000 | 13 |
| M437397 | Northgate & West Green | Northgate | Green Lane | Parking Issue | Parking restrictions to improve visibility | Approved 18 | £500 | 11 |
| M433697 | Northgate & West Green | Northgate | Tushmore Avenue | Parking Issue | Parking restrictions to improve safety | Approved 18 | £1,000 | 8 |
| M436604 | Northgate & West Green | Northgate | Shaws Road | Parking Issue | Parking restrictions to improve visibility | Approved 18 | £500 | 4 |
| M434431 | Tilgate & Furnace Green | Furnace Green | Water Lea | Parking Issue | Parking restrictions to improve visibility | Approved 18 | £500 | 2 |
| M434794 | Pound Hill | Pound Hill | Burgh Close | Parking Issue | Parking restrictions to improve visibility | Approved 18ss | £500 | 2 |

Crawley County Local Committee

Community Initiative Funding

15 November 2018

Report by Director of Law and Assurance

| |
|---|
| Ref: C04 (18/19) |
| Key Decision: No |
| Part I |
| Electoral Divisions: All in Crawley CLC Area |

Recommendation

- i) That the Committee considers the pitches made to the Community Initiative Fund as set out in Appendix A and pledges funding accordingly.

Proposal

1. Background and Context

The Community Initiative Fund (CIF) is a County Local Committee (CLC) administered fund that provides assistance to local community projects. Bids should show evidence of projects which can demonstrate community backing, make a positive impact on people’s wellbeing and support [The West Sussex Plan](#).

The terms and conditions, eligibility criteria and overall aim of the CIF have been agreed by all CLC Chairmen and these can be found on the County Local Committee pages of the West Sussex County Council website using the following link

http://www.westsussex.gov.uk/your_council/meetings_and_decision-making/county_local_committees/community_initiative_funding.aspx

For projects to be considered for funding they must upload their project idea to the West Sussex Crowd (www.westsussexcrowd.org.uk) funding platform and pitch to the Community Initiative Fund.

2. Proposal

That the Committee considers the pitches to the Community Initiative Fund as set out in Appendix A.

Pledges can be considered in the preparation and fundraising stage. When considering pitches in the preparation stage, decisions are subject to the applicant receiving full verification from Locality and starting fundraising by the end of the financial year.

3. Resources

For the 2018/19 financial year, Crawley CLC had a total of £42,428.52 for allocation, of this £34,328.52 is still available for allocation. Details of awards made in the last year are included in Appendix B.

There are four new pitches for consideration by the Committee.

One pitch is in fundraising stage with a total project cost of £4,994.00.
One pitch is in fundraising stage with a total project cost of £2,213.00.

One pitch is in preparation stage with a total project cost of £7,149.00.
One pitch is in preparation stage with a total project cost of £24,781.00.

These are outlined in Appendix A and can also be viewed at:

www.westsussexcrowd.org.uk

CIF is intended for applications up to £5,000.

Factors taken into account

4. Consultation

Before a project can be added to the West Sussex Crowd it must be eligible for the [Spacehive](#) platform, and then before beginning crowd funding must be verified by [Locality](#). This involves inspecting the project to make sure it's viable and legitimate. The Democratic Services Officer, in consultation with the local County Councillor, will preview all projects that have then gone on to pitch to the Community Initiative Fund to ensure they meet the criteria.

District and Borough Council colleagues are consulted on whether applicants have applied to any funds they administer. In addition, some CLCs have CIF Sub Groups that preview pitches and make recommendations to the CLC.

5. Risk Management Implications

There is a risk in allocating any funding that the applicant will not spend some or all of it or that it might be spent inappropriately. Therefore the terms and conditions associated with CIF provide for the County Council to request the return of funds.

Projects that do not reach 95% of their funding target on The West Sussex Crowd within their project timescales, will not receive any funds. Any pledges made to unsuccessful projects will therefore be returned to the CLC CIF allocation and be detailed in Appendix B.

6. Other Options Considered

The pitching process asks for information about whether a project could proceed if the organisation only received 90 per cent of the funding applied for. The CLC is invited to take this into consideration in deciding the level of any award.

The Committee does have the option to defer or decline pitches but must give valid reasons for doing so. If it defers a project it needs to take into account the timescales for the project and whether a deferral would allow the Project Manager to pitch at the following meeting.

7. Equality Duty

Democratic Services Officers consider the outcome intentions for each pitch. It is considered that for the following pitches, the intended outcomes would:

- advance equality of opportunity between people who share a protected characteristic and people who do not share it; and
- foster good relations between people who share a protected characteristic and people who do not share it.

The CLC in considering any pitch should be alert to the need to consider any equality implications arising from the bid or the way the money is to be used if any are indicated in the information provided.

8. Social Value

The Community Initiative Fund's eligibility criteria requires applicants to explain how their project will support one or more of the County Council's priorities as set out in [The West Sussex Plan](#).

9. Crime and Disorder Act Implications

The applications for decision contain projects that will positively benefit the community and contribute toward the County Council's obligations to reduce crime and disorder and promote public safety in Section 17 of the Crime and Disorder Act 1998.

10. Human Rights Act Implications

The County Council's positive obligations under the Human Rights Act have been considered in the preparation of these recommendations but none of significance emerges.

Tony Kershaw

Director of Law and Assurance

Contact: Jack Caine – 0330 222 8941

Background Papers: Pitches are available to view on www.westsussexcrowd.org.uk

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Current pitches

Actively Fundraising -

- ***230/C – Autism Support Crawley, Wheelchair Swing & HAT for MPCC, £13,280 – Towards the cost of installing a wheelchair swing and hoist-assisted toilet.**
<https://www.spacehive.com/wheelchairswing>

**Project was awarded up to £4,000 on 28 June 2018 - its fundraising campaign deadline is 23 December 2018.*

The following projects have pitched to the Community Initiative Fund since the last meeting:

- **260/C – Broadfield Community Centre, Outdoor gym in Broadfield, £4,994 – Towards installing outside gym equipment around the ground of community centre.**
<https://www.spacehive.com/outdoor-gym-in-broadfield>
- **261/C – The Craftimation Factory, The Mill Indoor Art Garden, £2,213 – Towards purchasing materials to create the indoor art area for visiting schools and parents.**
<https://www.spacehive.com/the-mill-indoor-art-garden>

In Preparation -

- ***215/C – Crawley Open Duke of Edinburgh Centre, Crawley D of E new minibus appeal, £7,149 – Towards purchasing a new minibus in order to transport its group of young people.**
<https://www.spacehive.com/new-minibus-appeal>

**Project was awarded £3,000 pledge on 28 June 2018 – this is subject to receiving verification from Locality and beginning the active fundraising stage within the financial year.*

- ***275/C – Outreach 3 Way, Reach out for Recreation, £24,781 – Towards cost of re-surfacing groundworks and purchasing play equipment for recreation area aimed at people with disabilities.**
<https://www.spacehive.com/reach-out-for-recreation>

**Project has also pitched to North Horsham CLC*

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Community Initiative Funding: Summary for 2018/19 and 2017/18

The following applications have received funding during the **2018/19** financial year to date:

| Applicant | Summary | Member | Awarded | Evaluation |
|---|---|---------------|----------------|--|
| 213/C – Caroline Haslett Memorial Project | Towards the cost of purchasing pull-up banners and printing consultation leaflets | Sue Mullins | £400.00 | |
| 216/C – Multicultural Crawley | Towards the cost of advertising and purchasing arts & crafts equipment | Sue Mullins | £700.00 | The event has been postponed until March 2019. The pledge will be funded once a new date has been confirmed. |
| 230/C – Wheelchair Swing & HAT for MPCC | Towards the cost of installing a wheelchair accessible swing | Bob Lanzer | £4,000.00 | Project is still in fundraising stage |

To note: The following application received funding but subsequently failed to successfully reach its fundraising target. The funds will be carried over and available for reallocation by the Crawley CLC.

- 214/C – Move the Goalposts, £400 – Towards the sport programme’s marketing, advertising and equipment costs.

The following applications received funding during the **2017/18** financial year:

| Applicant | Summary | Member | Awarded | Evaluation |
|-----------------------------------|--|---------------|----------------|-------------------|
| 18/C Friends of Goffs Park | Towards an evening film screening to raise the profile of the park | Sue Mullins | £1,793.00 | |
| 54/C The EKTA Group | Towards travel costs, venue hire, music lessons and funding for physical activity and wellbeing. | Brenda Smith | £2,400.00 | |
| 59/C DIVERSE Crawley | Towards start up costs for running Black History Month events in Crawley | Chris Oxlade | £1,500.00 | |
| 62/C Ifield Barn Theatre | Building Works | Brenda Smith | £2,500.00 | |
| 66/C 7th Crawley Scout Group | For Media Equipment | Duncan Crow | £800.00 | |
| 70/C Crawley Parkour CIC | Towards safety equipment | Brenda Smith | £2,500.00 | |
| 89/C Create Springboard | Towards equipment for art project | Brenda Smith | £3,128.98 | |
| 92/C The Desmond Anderson SSC | Towards a residential trip | Duncan Crow | £1,800.00 | |
| 93/C LPK Learning CIC | Towards a development project | Chris Oxlade | £4,533.45 | |
| 110/C Broadfield Community Centre | Towards art exhibition materials | Brian Quinn | £1,300.00 | |
| 114/C The Crawley Festival | Towards the running costs of Crawley Festival | Chris Oxlade | £3,144.57 | |
| 120/C Phoenix | Towards | Brian Quinn | £2,000.00 | |

| Applicant | Summary | Member | Awarded | Evaluation |
|---|--|---------------|----------------|-------------------|
| Choir of Crawley | staging a performance | | | |
| 121/C 7 th Crawley Scout Group | Towards media equipment | Duncan Crow | £1,000.00 | |
| 136/C Treasure Island | Sound for the Dew Festival | Michael Jones | £2,000.00 | |
| 137/C Springboard Project | Towards Sensory room upgrade | Brenda Smith | £1,000.00 | |
| 138/C Crawley District Scouts | Towards improvements of Stanfords Scout Campsite | Brian Quinn | £1,800.00 | |
| 140/C Worth Parish PCC | Towards new flooring for Parish Hall | Bob Lanzer | £1,300.00 | |
| 169/C Football Companies | Towards Youth Team | Brenda Smith | £1,500.00 | |

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Crawley County Local Committee**15th of November 2018****Nominations for Local Authority Governors to Maintained Schools and Academy Governing Bodies****Report by Director of Education and Skills**

| |
|---|
| Ref: C05(18/19) |
| Key Decision: No |
| Part I |
| Electoral Divisions: All in CLC Area |

Executive Summary

The County Local Committee (CLC) duty regarding school governance is to stimulate interest and commitment to the governance of maintained schools and academies in the area and to identify and nominate suitable persons to serve as school governors on behalf of the County Council.

This report asks the Committee to make nominations of Local Authority Governors as outlined below.

Recommendation

That the nominations for appointments of Local Authority Governors set out in Appendix A, be approved.

Proposal**1. Background and Context**

- 1.1 The function of the nomination of school governors to maintained schools and academies is delegated to County Local Committees (CLCs) because it enables local county councillors to maintain a valuable link with the schools and helps promote to the wider public the important role of school governors.
- 1.2 Local authority governors are nominated by the local authority but appointed by the governing body. The CLC can nominate any eligible person as a local authority governor, but it is for the governing body to decide whether their nominee has the skills to contribute to the effective governance and success of the school and meets any other eligibility criteria they have set. The duty of the CLC is therefore to identify and nominate suitable persons to serve as school governors for maintained schools and academies on behalf of the County Council. The CLC, as representatives of the local authority, should make every effort to understand the governing body's requirements and identify and nominate suitable candidates. Without a CLC nomination a school is not able to appoint a Local Authority governor.
- 1.3 CLCs' delegated powers include the ability to appoint Authority, Community and Parent Governors to temporary governing bodies. Further changes are expected in due course in relation to temporary governing bodies.

- 1.4 CLCs also have the function to make nominations for the County Council to governing bodies of academies in accordance with either the funding agreement with the relevant government department or instrument of governance, as appropriate.

2. **Nominations for Local Authority Governors**

- 2.1 All county councillors are entitled to nominate for any school, although normal practice has dictated that the local county councillor's nomination can take precedence. County councillors should aim to familiarise themselves with the schools in their local area and are advised to consult the chairman of governors and/or head teacher concerning any local authority governing body vacancies.
- 2.2 The role of a governor can be complex as specific actions or ways of operating will vary depending on the type of school, its individual ethos and current circumstances. Governors provide the strategic leadership for schools alongside the head teacher. They should look to provide support and challenge for the school. Experience gained through a range of activities e.g. work, voluntary service or family life, where relevant, should be given equal consideration.
- 2.3 The 2012 Regulations (as amended) require that any newly-appointed governor has, in the opinion of the person making the appointment, 'the skills required to contribute to the effective governance and success of the school'. This could include specific skills such as an ability to understand data or finances as well as general capabilities such as the capacity and willingness to learn.
- 2.4 The following criteria are in place for the nominations of local authority governors:
 - i) governors are nominated on the basis of suitability and not in accordance with political party affiliations,
 - ii) applicants will not normally be nominated as local authority governors at a school if they are the husband, wife or partner of a permanent member of staff at that school,
 - iii) where the local authority appoints additional members to the governing body of a school identified by Ofsted as having serious weaknesses or requiring special measures, such governors will be appointed by the relevant Cabinet Member on the nomination of the relevant Director since it is usually advantageous to bring in experienced governors from other areas
 - iv) if a county councillor is appointed as a local authority governor, and either does not stand for re-election or does not retain the seat during the quadrennial County Council elections, his/her term of office will automatically end on 31 August next following the elections. A county councillor, who resigns his /her seat on the Council, will within 4 months of his/her resignation cease to be a local authority governor. In either case, he/she is, of course, eligible for re-appointment if nominated by a county councillor.

- 2.5 If there are more applications than vacancies this will be made clear in Appendix A. Any discussion of the relevant merits of the candidates will be discussed in Part II of an agenda, in the absence of the press and public. This should then not discourage any potential candidates from applying, knowing that any discussion of their application will occur in private session.

3. **Reappointments**

- 3.1 Details of local authority governors seeking nomination for reappointment are forwarded to the governing body chairman and to the local county councillor. These nominations automatically progress to the next CLC meeting for decision unless an objection is received from a member by the given closing date. The governing body would be asked for comments on the nomination, and an objection may be lodged on the grounds of poor attendance.

4. **Current Vacancies**

- 4.1 The current vacancies in the CLC area are detailed in Appendix B.
- 4.2 Information about the role of school governors is available on the County Council website via this link:

<https://www.westsussex.gov.uk/education-children-and-families/schools-and-colleges/information-for-governors/>

5. **Proposal**

That the Committee makes the nomination (s) of Governors as set out in the recommendation above and Appendix A.

6. **Resources**

There are no resource implications arising from this decision as it is a nomination to a governing body.

Factors taken into account

7. **Consultation**

Local county councillors, head teachers and chairmen of governors have been consulted on all applications received. It is assumed that all are in support unless objections are received by Governor Services and/or the local county councillor.

8. **Risk Management Implications**

There may be a risk that on-going vacancies on a school governing body above a level of 25% will weaken its effectiveness.

9. **Other Options Considered**

County councillors can decide not to make a nomination to a governing body. They may defer an application if they require further information or consultation to enable them to come to a decision. In such a case the Governing Body cannot make an appointment.

10. **Equality Duty.**

The Equality Duty does not need to be addressed as it is a decision making an appointment or nomination to a governing body.

11. **Social Value**

None

12. **Crime and Disorder Act Implications**

None

13. **Human Rights Implications**

None

Deborah Myers

Director of Education and Skills

Contact: Governor Services Administrator
0330 222 8887

Appendix A: Local Authority Governors - Appointments, Reappointments or Nominations

Appendix B: Current Vacancy List

Background Papers: None.

Local Authority Governors - Nominations Under the 2012 Regulations

Maintained Schools

Nominations for Reappointment:

Nominations for Appointment:

West Green Primary School

Mrs Jill Wilson for a four year term

St Margaret's C.E. Primary School, Crawley

Mr Mike Emery for a four year term

Academies:

Nominations for Reappointment:

Nominations for Appointment:

Temporary Governing Bodies

Nominations for Reappointment:

Nominations for Appointment:

Authority Governor Vacancies for Crawley County Local Committee Area

| School | Division | Division Member | Vacant From | Current Status | Chairman | Head |
|---|-----------------------------|------------------------|--------------------|-----------------------------|-------------------------|----------------|
| Southgate Primary School | Southgate & Gossops Green | Michael G Jones | Jul-17 | Outstanding | Unknown | Tom O'Donoghue |
| Brook Infant | Maidenbower & Worth | Bob Lanzer | Apr-17 | Outstanding | Karen Flowers | Fiona Dowley |
| St Francis Of Assisi Catholic Primary Crawley | Southgate & Gossops Green | Michael G Jones | Nov-15 | Outstanding | Mrs J Scott | Tim Hallett |
| St Margaret's CE Primary School | Langley Green & Ifield East | Brenda Smith | Nov-16 | Outstanding | Lindsay Plunkett | Jill hine |
| Northgate Primary | Gossops Green & Ifield East | Susan Mullins | Mar-15 | Outstanding | David Fry | Georgina Beven |
| Pound Hill Junior School | Three Bridges | Charles Petts | Jul-16 | Outstanding | Stephen Uwins | Anthony White |
| West Green Primary School | Gossops Green & Ifield East | Susan Mullins | Sep-17 | Outstanding | Jill Wilson | Andrew Hodgson |
| Maidenbower Junior School | Maidenbower & Worth | Bob Lanzer | Jun-18 | Nomination forwarded to CLC | Unknown | Elaine Jenkins |
| Three Bridges Primary School | Three Bridges | Charles Petts | Apr-18 | Outstanding | Doug Chapman/Emma Sharp | Trudy Emberson |